



OCASC Assembly Meeting Minutes

Sharing Information • Facilitating Communication • Representing Our Membership

Date: November 21, 2013

Location: Fisher Park School, Library

Time: 7-9pm

Member Schools (Total schools in attendance 31/45 = 69%)

Adrienne Clarkson ES-Marti Falcone (Co-Chair)
Barrhaven PS-Amy Lajoie
Berrigan ES-Susan Klimchuk (Co-Chair)
Briargreen PS-Patti Grover
Canterbury HS-Alison Shaker
Castlefrank ES-Sara Fitzgerald
Cedarview MS-Ellen Dickson (Treasurer)
D Roy Kennedy-Helen Quaresma
Dunlop PS-Craig Tiberi
Farley Mowat PS-Mostafizur Khan
First Avenue Public School-Gerry Nera
Forest Valley ES-Danielle Samuel
Glen Cairn PS-Paul Warner
Glen Ogilvie PS-Joel MacKinnon
Hawthorne PS-Louise Crawford
Hilson Avenue PS-Barbara Bekooy
Huntley Centennial PS-Mark Tymowski
John Young ES-Mike Hickey, Susanne Bowen
Kars on the Rideau-Adam Checketts
Katimavik ES-Teri MacDonald
Longfields-Davidson Heights SS-Susan Klimchuk
Manordale PS-Cathy Babyak (Membership)
Manotick PS-Sheri Edwards
Meadowlands PS-Loma Moharam
Pleasant Park PS-Cecilia Lee

Riverview AS-Amelia Usher
Roch Carrier ES-Shannon Walker, Kim Lockhart
South March PS-Chris Bridgen (Communications)
Stephen Leacock PS-Donna Garnons-Williams
Steve MacLean PS-Thayumanavan (Raja) Rasapillai
Woodroffe PS-Donna Campbell

Non-Member Schools (15)

Agincourt Road PS-Trish Rossiter
Broadview PS-Bobby Chawla (Liaison Officer)
Castor Valley ES-Lesley Chen
Earl of March SS-Donna Garnons-Williams
Elmdale PS-Megan Richardson, Patti Black
Emily Carr MS-Robert Hawgood
Hopewell Avenue PS-Karen Goodrich
Knoxdale PS-Geoff Pearce
Lakeview PS-Tracy Neufeld (Liaison Officer)
Mutchmor PS-Milana Karaganis
Rockcliffe Park PS-Corrina Arsenault
Sawmill Creek ES-Christina Beauchamp, Heather Kelman
Sir Winston Churchill PS-Ayn MacDonald
Stonecrest ES-Jen Muise
Trillium ES-JP Grimes

Guests (3)

Paula Marble (OCDSB policy analyst)
Walter Piovesan (Associate Director of Education)
Nadine Clarke (Secondary School Committee)

1. **Meeting called to order:** 7:05 pm
2. **Approval of Agenda:** Item #5 removed, From Your Trustees.
Approval of Agenda as amended. Earl of March. All Approved.
3. **Approval of October 2013 Minutes:** There were two amendments in the Chalk It Up:
 - a. Item 9a. A request to specify the name of the resource center in West (Kanata) which is "Western Ottawa Community Resource Centre".
 - b. Item 12b. Change the title of the workshop to "Parent and Youth Mental Health". The contact email for Farley Mowat's School chair should be changed to fmcs.schoolcouncil@gmail.comApproval of minutes as amended. Roch Carrier. All Approved
4. **Chalk It Up**
 1. Elmvale PS: Asked what other schools are using Google Apps. There were many. Elmvale expressed concern about the use of Google Apps for grade threes and under. The OCDBS documentation states that



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grade threes and under will not have access to email, however, it appears as though there may be some access through Google Apps. Elmvale approached the school board about this, and found that they were not willing to ban Google Apps. Susan suggested that councils bring this information back to their schools and they can choose how to deal with this issue.

2. Farley Mowat PS: They are putting on a workshop at their school.
 - a. Michael Baine will be speaking about Children and Youth Mental Health. December 12 at 7 pm. For more information contact Andrew Thorp at Andrew.thorp@ocdsb.ca
3. Earl of March: The school's theatre department was going to put on the Broadway musical "The Producers" which was later banned. The principal indicated that the ban came from the school board. EOM wanted to find out if any other schools had this experience before and how they could find more about the board's policy on High School theatre productions. No other schools had any experience with this issue. Paula Marble, Policy Analyst for the District, encouraged EOM to approach the principal to find out more about where the ban came from and to find out who they could talk to.
4. Winston Churchill: Setting up an Outdoor classroom, particularly funding ideas. Discussion indicated that keeping it up and running is very volunteer dependent, which can be difficult to sustain. Schools with experience and ideas were asked to email aynmacdonaldinfo@aynottawa.ca
5. Briar Green PS: Treasury and distribution of council funds.
 - a. Meadowlands: approved item by item on a monthly basis. Staff members make requests by email.
 - b. Forest Valley: Advanced discussions at the beginning of the year and mid-year. They release funds in two or three blocks. Urgent requests are granted as required.
 - c. First Ave: Budget first at the beginning of the year then ad hock with surplus.
 - d. Stephen Leacock: Ad hock. The principal makes a list of the needs for primary/junior/inter. Council goes through the list and approve with a lump sum.
 - e. John Young: Wish list is reviewed and funds released as required.
 - f. Bridlewood: Very detailed budget that is planned for the year. Approved in October and funds are released. Many schools were interested in the detailed budget. Contact patigrover@icloud.com at Bridlewood for more information.
6. Roch Carrier: Data on play structure costs and play structures vs. play stations.
 - a. Susan indicated that in December there will be guest speaker who will talk about a motion regarding the cyclical replacement of school play structures.
 - b. John Young: Minimum of \$40,000 for site prep. Indicated that they have some contacts and company recommendations they could pass along.
 - c. Riverview: \$40,000 – 60,000 from start to finish
 - d. Meadowlands \$60,000 ++
 - e. Caster Valley: \$90,000, 3 years ago.
 - f. Saw Mill Creek: Indicated that it was a four year process.

Many schools were interested in this topic.

5. Presentation: Associate Director, Walter Piovesan re: Extended Day/Childcare Policy.

- a. The Board recently passed a motion that the district school board is now responsible for providing before and after school care. The policy is currently under development.
- b. The district has 52 sites of BASC and 3000 students who participate in the program. Many of these sites have third party providers who provide their care. They have also taken control of many purpose build day care sites.
- c. The idea of the policy is to standardize and deliver quality early learning programming whether they are being delivered directly by the school board or by a third party provider. This includes standardizing their fees, which currently vary by site.
- d. The Extended Day program is not daycare. Extended day programs have different standards for adult



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- to child ratios than daycares.
- e. Extended day programs are an extension of core day learning and will be offered in accordance with the Ministry of Education program directives.
 - f. If there are three kids or more at a school who need before and after school care, the district must provide it.
 - g. The policy will be brought forth to the community on January 8, 2014 to be approved at the end of January.

The floor was opened for questions and input:

1. Trillium: Summer care? Same governance as the extended day? Answer was that the 3rd parties provide summer care and is not considered instructional time there fore there will be no legislation under this policy. There will not be summer care provided for all students who would like it. Students can take advantage of nearby programs.
2. Sawmill Creek: Toddler programs? Will follow daycare standards.
3. Steve MacLean: Purpose built space will remain governed by 3rd party providers
4. Lake view: Third parties that are not licensed? They will need to be licensed but they will stay in the interest of maintaining programming where it is needed.
5. Roch Carrier: Are there food provisions? This is an operational issue that board is reluctant to make policy. Food is ordered in bulk and follows current board policy for nutritional needs.
6. South March:
 - a. Fees? Will be standardized – all the board is concerned about is cost recovery.
 - b. Will it add an additional burden on Principals? It is their responsibility to manage the extended day program but it can be delegated to manager of early learning.
 - c. Do they have enough ECEs? Board is currently doing a big campaign and they are hiring qualified ECEs.
7. Trillium: Will AC be retrofitted? No, that will not be part of the policy.
8. Emily Carr: City of Ottawa programs? This does not having anything to do with the board and they will be addressed pending space.
9. Woodroffe Ave.: Kids from their school are currently bused to another school to access care. It states that under the new policy parents are responsible for transportation. Would this still be the case? Walter wasn't sure and said he would have to report back.
10. There will be a consultation meeting to discuss the policy on Wednesday, November 27, 7-9pm

6. Election/Ratification of Committee Representatives

The Chairs outlined all the roles available on Executive Council and opened the floor for nominations.

COW Budget	Chris Bridgen, South March
ASAC	No nominations
ACE	Jen Muise, Stonecrest
Tracy Neufeld, Lakeview	
Trades/Tech	Ellen Dickson, Cedarview
Mike Hickey, John Young	
ACA	Shannon Walker, Roch Carrier Sara Fitzgerald, Castlefrank
SEAC	Craig Tiberi, Dunlop Jen Muise, Stonecrest
Calendar	Suzanne Bowen, John Young Loma Moharam, Meadowlands
PIC	Ellen Dickson, Cedarview Jen Muise, Stonecrest



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There was unanimous approval to ratify the above representatives to the Executive.

7. Discussion of future Assembly meeting topics

Executive requested topics of interest. Some topics were:

1. Play Structures
2. Security in our schools
3. Numeracy Action Plan
4. Principal selection process
5. Recycling and Efficiency
6. Education Foundation
7. Budget 101
8. Evolution and Introduction of Technology to students and security from a council perspective
9. Upcoming policies from the board that might impact councils
10. Sharing Aboriginal Culture

Any other ideas can be emailed through to the Chairs.

8. Discussion of Parents Reaching Out (PRO) Grant

OCASC has a PRO grant and are looking for ideas on how to spend the money. No suggestions were offered but all members are encouraged to email ideas to the Chairs.

9. Report from People for Education Conference

Three members of Executive attended the P4E conference at the University of Toronto in early November.

1. Bobby:
 - a. Less privileged districts and how they got parents involved.
 - b. A prescription for Healthier Children. Kindergartens should have 30 minutes of physical activity per day and Grade 1 + should have 60 minutes which they are not getting
 - c. Special Education. Vocabulary for special need, IPRC and advocating for your child.
2. Ellen:
 - a. Labour Peace: There will be a new model for bargaining which will get more people involved. How do we listen?
 - b. Redefining Student Success: Measured based on the social, emotional, creative, citizenship, climate and community.
3. Susan:
 - a. Teacher/Parent Relations. Put yourself in the other's shoes. Noted that the federation forbids the use of email for teachers as a method of communicating with parents.
 - b. Aboriginal Education: 82% of schools have Aboriginal People in them. How can we embrace and share their culture. Many members were interested in the topic.

Check the People for Education website for more about the conference: <http://www.peopleforeducation.ca>

Adjournment: 9:07 pm

Acronyms used:

EOM = Earl of March

BASC = Before and after school care

COW Budget = Committee of the Whole Budget

ASAC = Alternative Schools Advisory Committee

ACE = Advisory Committee on Equity

ACA = Arts Advisory Committee

SEAC = Special Education Advisory Committee

PIC = Parent Involvement Committee