



OCASC October 2016 Meeting Minutes

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133 Greenbank Road
Ottawa, ON
K2H 6L3

Date: 20 October 2016
Location: Fisher Park School (Library), 250 Holland Avenue
Time: 7:00pm to 9:00 pm

Attendance

- Total attendance (52); number of school reps attending (40)
- Total schools represented (45)
- **Member schools attending (38)**—total member schools (59): based on 2015–16 or 2016–17 school year—64% member schools attended; we require 33% for quorum
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Adrienne Clarkson ES (ACES): Carrie McConnachie
Agincourt Road PS: Meghan Leitch
Briargreen PS: Donna Owen
Bridlewood Community ES: Denise Nap
Broadview PS: Mo Tantavi
Castlefrank ES: Ralph Quapp
Colonel By SS: Danusia Robaszewski, Gisell Delgado
Elgin Street PS: Malaka Hendala (Co-Chair)
Elizabeth Park PS: Dale Childs (Co-Chair)
Elmdale PS: Caroline Hatton
Emily Carr MS: Joanne Thompson
First Avenue Public School: Dana Somayeji
Fallingbrook Community ES: Darlene Glover
Forest Valley ES: Joel MacKinnon
Glashan PS: Gerry Nera
Glen Cairn PS: Christine Lindsay
Greenbank MS: Helen Norman (Secretary)
Huntley Centennial PS: Mark Tymowski
Jockvale ES: Joe Allen
John McCrae SS: Ellen Dickson (Treasurer)

John Young ES-Amanda Jette Knoc
Leslie Park PS: Karen Adelberg
Lisgar CI-John Higgins (SSC chair)
Longfields-Davidson Heights SS: Susan Klimchuk
Manordale PS: Cathy Babyak (Membership)
Manotick PS: Sophie Paluck (Comms), Ryan Fullarton
Maple Ridge ES: David May, Cynthia Allen
Mary Honeywell ES: Elizabeth Conabree (Liaison Officer)
Mutchmor PS: Dana Reia
Richmond PS: Fiona Sutherland
Rockcliffe Park PS: David Mackie
Sir Robert Borden HS: Maria Schnarr
Sir Winston Churchill PS: Wendy Mansfield
South March PS: Christine Moulaison (Liaison Officer)
Stonecrest ES: Patricia McKeage
Vincent Massey PS: Gisell Delgado

Non-member Schools attending (7, 9 reps)

A Lorne Cassidy ES: Michelle Sabourin, Jill Sheppard
Alta Vista PS: Nancy Dean
Chapman Mills PS: Luc Poirier, Nita Tandon

Goulbourn MS: Kiera Delgaty
Manor Park PS: Andrea Genereaux
South Carleton HS: Kiera Delgaty
West Carleton SS: Mark Tymowski

Guests (4)

Secondary School Committee (SSC): John Higgins; Trustee for West Carleton-March/Stittsville/Rideau-Goulbourn: Lynn Scott; and OCDSB Policy Analyst: Susan Baker



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1. Welcome and Call to Order (7:11 pm)

Vice chair, Dale Childs, called the meeting to order and welcomed everyone to meeting.

2. Approval of Agenda and Minutes

Approved as presented. Motion: Jockvale; Second: Glen Cairn

3. Vacant Chair Position and Secondary School Council

Treasurer, Ellen Dickson, asked for nominations for the co-chair position.

Malaka Hendela (Elgin Street PS) talked about why she wanted to be co-chair.

Q: Manotick How do you view your role as OCASC co-chair?

A: Malaka said that she wanted to help parents understand what is coming from the board and to be an advocate for the assembly.

The co-chairs are: Dale Childs (Elizabeth Park PS) and Malaka Hendela (Elgin Street PS)

4. People for Education conference

Co-Chair, Dale Childs, talked about the conference, and asked if anyone is interested. All costs will be covered by OCASC.

Members who wish to attend should provide Dale with contact information.

Ellen and Mark encouraged people to go and brief the assembly when they return.

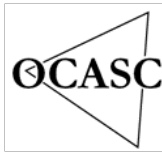
5. Call for Volunteers—Advisory Committees

Dale called for volunteers for committees

- Special Education Advisory Committee (SEAC):
 - Term would be to the end of Nov 2018 (Wednesday evening at Greenbank MS)
 - One voting member and alternate: Dana Somayeji (First Avenue PS) and Donna Owens (Briargreen PS)
- Advisory Committee for Extended Day and Child Care programs: one voting member Ryan Fullerton (Manotick)
- Parent Involvement Committee (PIC):
 - Two voting members: one of the co-chairs and Christine Lindsay (Glen Cairn)
 - Looking for six parents altogether: Elizabeth Conabree (Mary Honeywell)
- School Year Calendar:
 - Two voting members
 - Dale had the name of one member, who was also on this committee last year
- Other: We will call for the other committee members during the November meeting, when we have a better idea of the commitment involved.

6. Susan Baker—Complaint Resolution Policy

- Susan introduced Trustee Lynn Scott, who brought the motion to the Board to develop the Complaint Resolution Policy.
- The Policy will clearly lay out how parents can bring complaints to the Board.
- A draft policy will be posted on the OCDSB website (<http://www.ocdsb.ca>) on 21 October, and will be discussed as part of the next board meeting, on Tuesday, 25 October.



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- Any questions can be sent to Susan (susan.baker@ocdsb), who will answer them at the November OCASC meeting.

Q: Jockvale: How does the Ombudsman fit in?

A: Their role in the process is described in the policy.

Q: Goulbourn: Had a major conflict and couldn't find the information she needed in the school board council information.

A: Dale: If the process is unclear, make sure to let us know

Q: Katimavik: Will it be translated?

A: Parts of it will be.

7. Susan Baker—School Council Training Day

- Will be held on Saturday, 19 November 2016 from
- 16 different workshops – pro-grants – how would you like to spend your pro-grants – if you have ideas about what to spend the money on
- Free childcare for children 4 to 10 years

Q: Is the agenda up?

A: Not yet

Q: Manotick: How many workshops will we be able to attend?

A: Three, but all of the presentations will be up on the website

Q: Keynote speaker: Jennifer Adams

8. Meeting Summary—Committee of the Whole

- Christine gave speech about the COW meetings (4 and 18 October)
- See Attached report

Q: Fallingbrook: Where will the list be?

A: Minutes of the COW meeting

9. From Your Trustee (Lynn Scott)

- One of the things that she is really passionate about is making sure that everyone who asks a questions get an answer
- You can call any trustee, not just the one in your zone
- Trustees have no authority to tell the board what to do, but can smooth the way
- Thank you
- Dale asked for a subcommittee with the specific purpose of disseminating the info— executive member maybe able to chair the committee
 - Two volunteers, Gisell Delgado (Vincent Massey), Donna Owens (Briargreen): Dale asked that they send an email to the him (chair@ocasc.ca)
 - Marek asked people to go back to their councils and find out who would be willing to be on the subcommittee
- Gifted program review
 - Lynn said that the SEAC Agenda from last September shows what will be looked
 - About 40% are being served in own schools
 - Final motion was referred it back to staff and hopefully will come back before December



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- South Carleton: Could Lynn talk about why the gifted program review was done?
A: To make sure that all gifted students are being served regardless of their setting
Last year the review was of learning disabilities
- Many are happy with gifted programs, but some are concerned about children who are twice exceptional (e.g. gifted and on the autism spectrum) – the whole report is available online

10. Chalk It Up

Q: Broadview: Scrap Clothing Textile Drive—How do they usually work? What is a good organization

A:

- Jockvale—We were in process of holding a textile drive
- Longfields-Davidson Heights SS —Bag2School (<http://www.bag2school.ca>) textiles and electronics (OES Ontario Electronic Stewardship <http://ontarioelectronicstewardship.ca>); Community outreach; they bring a truck in; doesn't have to be saleable, as everything can be used

Q: Castlefrank: one percent challenge – working with other schools?

- A: Mary Honeywell—would donate \$1,000 to Crystal Bay, but they don't need it anymore

Q: Elgin: Walking School Bus – does anyone have experience?

A:

- Manotick: City of Ottawa organizes it with OSTA
- Mary Honeywell: Canada Walks Facebook page; message them for info
- Snow clearing by city; letter about two day clearing
- Bridlewood – some streets would be cleared
- Elmdale – trying to get snow cleared and garbage pickup
- Chapman Mills; the number of children has changed; and no sidewalks

Q: Forest Valley: Do schools have music lessons (private) during school day?

A:

- Agincourt – piano lessons after school
- Vincent Massey – lunch time

Q: Jockvale: Has any school signed up for Socan licence?

A: Goulbourn – Call administrative office – CFO of the Board Mike

Mapleridge – Limit to the school

- Elgin— Do you have a blanket licence?
- South March – two fees - one for the DJ, one for the licence
- Manotick – Socan wants to charge business – schools aren't the target for licences



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Q: Alta Vista: Up-to-date info and communication tools

A:

- Elizabeth Park: engaging parents (so using PROgrant); a monthly newsletter; end of the month for the next month
- Manotick: principal sends weekly update; council adds to it; teacher-based Shutterfly app
- Fallingbrook: Principal uses synrevoice (<http://www.synrevoice.com>) and email
- Mary Honeywell: Facebook page

Q: A Lorne Cassidy: Outdoor classroom grants—Has anyone set one up an outdoor classroom?

A: Stonecrest: just started an outdoor classroom; requires a lot of donated time

11. From Your Executive

Dale welcomed Malaka as co-chair and told people about John Higgins taking on the role of Secondary School Chair. He also extended his thanks to Trustee Scott and Susan Baker

12. Adjournment

The meeting was adjourned at 9:01. Motion: Chapman Mills; Second: A Lorne Cassidy
The Chair thanked everyone for attending.