



# OCASC October 2017 Meeting Minutes

[chair@ocasc.ca](mailto:chair@ocasc.ca) [www.facebook.com/groups/ocasc/](http://www.facebook.com/groups/ocasc/) <http://ocasc.ca>

133 Greenbank Road  
Ottawa, ON  
K2H 6L3

Date: 19 October 2017  
Location: Fisher Park School (Library), 250 Holland Avenue  
Time: 7:00 p.m. to 8:45 p.m.

## 1. Welcome and Call to Order (7:22pm)

Co-chair, Malaka Hendela, called the meeting to order and welcomed everyone to meeting and mentioned the lack of Chalk it up board and that the Secondary School Committee (SSC) was going to split off during the meeting, to elect a chair and determine next steps for the SSC.

## 2. Approval of Agenda and Minutes

- a. Agenda: Approved as presented. Motion: Briargreen; Second: Glen Cairn
- b. May Assembly Minutes: Motion: Barrhaven ; Second:South Carleton
- c. September Assembly Minutes: Motion: Bridlewood ; Second:Rockcliffe

## 3. From your Executive

- Malaka talked about the what OCASC does and means – trying to make sure that the information is flowing
- COW met Tuesday
- PIC – Malaka talked about what happened at PIC – PROgrants – 82 schools have been awarded PROgrants
- As of right now there are no changes
- 18 November - Parent and School Council meeting at SRB
- Childcare at Knoxdale (limit of 100)
- Talking about the Newsletter

## 4. Vacant Positions (Membership, Treasurer, SSC Chair)

- Membership chair will be voted on next meeting
- Whether or not the SSC will leave the General Assembly meeting to topics only related to High School students (or alternative ideas, such as meet on a different evening, discussions over email, or a Facebook discussion group) still needs to be decided.
- Media requests? Are you interested?

## 5. Website and Social Media Update

- New Facebook Page, iContact, Newsletter, SSC archive
- If you need information about OCASC, or if you have a particular interest or want to have something in particular discussed at a meeting, contact us:
  - Email: [chair@ocasc.ca](mailto:chair@ocasc.ca);
  - Twitter: [@ocasc\\_ca](https://twitter.com/ocasc_ca)
  - Facebook: [www.facebook.com/groups/ocasc/](http://www.facebook.com/groups/ocasc/) (public group)
  - Website: <http://ocasc.ca>

***Sharing Information • Facilitating Communication  
Representing Our Membership***



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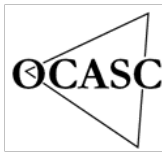
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### 6. Presentation by Diane Pernari-Hergert and Dave Miller (District and School Websites and PROgrants)

#### OCDSB website

- Dave Miller (Business and Learning Technologies) and Diane Pernari-Hergert (Manager of Communications)
- Section for school news - school councils can email (there is a defined email address) to get information included in school council newsletter/website
- Communications department will assist with media relations if you get requests to talk to media
- Parent Conference
  - Dr. Karen Gordon is the keynote speaker
  - presentations from previous years are available on the website
  - 18 workshops, can select 3
- Keeping You Connected - new monthly newsletter for parents that comes out via email at the beginning of the month
- Make sure parent contact information that the school has is up to date. Preferred email and phone number. In a crisis (like shooting on Parliament Hill) - how would parents like to be contacted?
- Synervoice / School Connects - enhancements coming that allow more targeted connection (like text)
- Click on email icon on website to report things that are incorrect / missing. Will be fixed quickly.
- OCDSB website has been updated
- It is accessible (called Browsealoud)
- Can change language (use Google Translate)
- School council and teacher pages - will be able to use this translation method in the future
- Public information is being split from private information
- Staff and Student Portal - need to login
- Student Portal
  - want to get into a e-learning environment when the students login (D2L - Design 2 Learn, Google Classroom), age appropriate information, more graphical information for younger kids
  - Working with teachers to get more information on student portal, teachers are learning about the new platform
  - Up to teachers to make use of tools
- Parent Portal
  - Investigating options for supporting secure login
  - Want to hear from parents about what should be in the parent portal
  - Piloting media forms, field trip forms now
  - School cash online (rollout has been begun, all schools on it by December / January) - will be a session at Parent Conference about this topic
- Being rolled out to school websites this week.
  - OCDSB links on right side - pushed out from board Communications

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- The school populates the information. Principal is responsible, but various people at the school can do the updates.
- Very easy to update (easy like WordPress)
- Existing sites will go under construction for a few days while it is the cutover
- School councils have a section.
- Have a conversation about how to update school council section with principal - how to work collectively. Parents can be given access to the school council section for updates (it is possible, school goes to Communications department to get account for parents that is restricted to Council page updates only) or school staff can do the updates for school council. Can simply link to existing parent council pages (if school council wants this). Can track metrics.
- Training for staff is in progress - early in this process
- Computer Hardware
  - 15.5 million in new hardware over 5 years
  - Mobile technology (Chromebooks and tablets), goal is after 5 years - 4:1 ratio (don't want to go to 1:1 - not the best way to go), they encourage BYOD
    - SEA not included in ratio nor is equipment purchased by school councils
  - Working with Rogers for air cards for children in need who don't have wifi (sign them out)
  - Still need labs in high school, after 5 years all high schools labs will be refreshed
  - Projector in every classroom - not enough people in the board to mount them all, every year 10% are being replaced
  - Using Chromebooks instead on laptops, sometimes Windows machines are needed. Can be signed out.
  - Each classroom will have tech tubs with 5 devices. Tablets for younger kids, Chromebooks for older kids
  - Schools are running into issues with wifi (a lot of traffic is non-education related). Getting worried about bandwidth usage.
  - Ministry decreed that each child will have 1MB/s available by 2021. Translates to 80GB/s, currently at 10GB/s usage.
- Survey Builder is a feature of new website, not used.
- Can push alerts to all school websites. Have close alert before accessing the site. Will be used for snow days.

**Note: During the presentation, the SSC broke off into another room, elected a new Chair (Tim Hore), and discussed the format of future SSC meetings.**

### 7. Adjournment

The meeting was adjourned at 9:13.

Motion: Glen Cairn

Helen thanked everyone for attending.