



# OCASC Annual General Meeting Minutes

[chair@ocasc.ca](mailto:chair@ocasc.ca) facebook/ocasc

ocasc.ca

133 Greenbank Road, Ottawa, ON K2H 6L3

Date: 19 May 2016

Location: Fisher Park School (Library), 250 Holland Avenue

Time: 8:30 pm to 9:00pm

## 1. Attendance

Total attendance (28)

Total schools represented (26)

### Member schools attending (25) based on SY2015-2016

Total member schools (52) (48% member schools for quorum)

Carrie McConnachie :Adrienne Clarkson ES  
Christine Lindsay: Bridlewood Community ES  
Stephanie Nasmith: Castlefrank ES  
Donna Garnons-Williams: Earl of March SS  
Jennifer Simms, Tijen Karatas: Elgin Street PS  
Dale Childs (Chair): Elizabeth Park PS  
Megan Richardson: Elmdale PS  
Gerry Nera: Glashan PS  
Paul Warner (Past Vice Chair): Glen Cairn PS  
Helen Norman (Recording Secretary):  
Greenbank MS  
Mark Tymowski (Past Communications):  
Huntley Centennial PS  
Joe Allen: Jockvale ES  
Ellen Dickson (Treasurer): John McCrae SS

Mike Hickey: John Young ES  
Stephanie Nasmith: Katimavik ES  
Chris Klymowsky, Tracy Neufeld (Past Chair):  
Lakeview  
Cathy Babyak (Membership): Manordale PS  
Sophie Paluck (Communication): Manotick PS  
Elizabeth Conabree (Liaison Officer): Mary Honeywell  
Rula Worrall-Meadowlands PS  
Adrienne Annan: Mutchmor PS  
Fiona Sutherland: Richmond PS  
Christine Moulaison (Liaison Officer): South March PS  
Karen Walker: Woodroffe HS  
Danna Campbell: Woodroffe PS

## 2. Welcome and Call to Order (8:35)

OCASC Chair Tracy Neufeld welcomed members and guests to the 2015–2016 OCASC Annual General Meeting.

## 3. Approval of Agenda:

The agenda was approved as presented. Moved: Woodroffe; Seconded: South March

## 4. Approval of Minutes:

The minutes of the previous AGM, held 21 May 2015 were approved as presented.  
Moved: Manotick; Seconded: Glen Cairn

## 5. Executive Reports:

**Chair's report:** Tracy Neufeld presented the Chair's report (see attached document) and thanked everyone for their participation. The report was accepted as presented.  
Motion: Glashan; Seconded: South March



# OCASC Annual General Meeting Minutes

[chair@ocasc.ca](mailto:chair@ocasc.ca) [facebook/ocasc](https://www.facebook.com/ocasc)

[ocasc.ca](http://ocasc.ca)

133 Greenbank Road, Ottawa, ON K2H 6L3

**Membership Secretary's report:** Cathy Babyak presented the Membership Secretary's report (see attached document). The report was accepted as presented.

Motion: Bridlewood Community; Seconded: Huntley Centennial

**Treasurer's report:** Ellen Dickson reviewed the Treasurer's report with the Assembly.

- Mistake in year (will be corrected).
- Recommendations to budget for conferences.
- Assembly received a grant, but didn't spend it, were not able to return it.
- Don't give schools free membership, because it will make quorum to difficult.
- Question: Adrienne Clarkson: Can school councils carry over funds to the next year?  
Answer: It is possible, but not recommended

The report was accepted as presented (see attached document).

Motion: Glashan; Seconded: Elizabeth Park

**Communications report:** Mark Tymowski thanked Chair and Vice-chair and talked about the "eye-opening" experience of Twitter growth and of the use of the OCASC Facebook page. The report was accepted as presented. Motion: South March; Seconded: Woodroffe

**Nominating Committee report :** Mark Tymowski presented the proposed executive slate for next year (see attached report).

The Executive slate as presented was unanimously approved by the membership.

Motion: Jockvale; Seconded: Glashan

Members are as follows:

Chair: (Vacant: Canvas over summer and at school councils—send nominations to Nominating committee)

Past Chair: Tracy Neufeld

Vice chair: Dale Childs

Treasurer: Ellen Dickson

Communications Officer: Sophie Paluck

Recording Secretary: Helen Norman

Membership Secretary: Cathy Babyak

Liaison Officers: Christine Moulaison, Elizabeth Conabree

Tracy thanked everyone for staying and for their participation.

**6. The AGM was adjourned at 9:05pm.**