

Annual General Meeting Minutes

Sharing Information • Facilitating Communication • Representing Our Membership

Date: May 16, 2013
Location: Fisher Park School, 250 Holland Avenue, Library

Members Schools: (30/70 member schools)

Adrienne Clarkson ES-Carrie Eaton (Co-Chair),	Glen Ogilvie PS-Kate Unrau
Marti Falcone (Liaison Officer)	Hawthorne PS-Louise Crawford
Barrhaven PS-Ellen Dickson	Huntley Centennial PS-Mark Tymowski
Bayview PS-Dawn Harrison	John McCrae SS-Nicola Hemstock
Berrigan ES-Susan Klimchuk (Co-Chair)	Katimavik ES-Marcia Goodfellow
Bridlewood Community ES-Andrea Haas	Knoxdale PS-Geoff Pearce
Broadview PS-Bobby Chawla (Liaison Officer)	Manordale PS-Cathy Babyak (Membership)
Canterbury HS-Nadine Clarke	Pleasant Park PS-Cecilia Lee
Castlefrank ES-Josh Kemp	Rideau HS-Chris Ellis (Treasurer)
Cedarview MS-Ellen Dickson	Riverview AS-David Benes
Connaught PS-Carlo Difelice	Roch Carrier ES-Shannon Walker
Dunlop PS-Craig Tiberi	Steve MacLean PS-Jared Langdon
Emily Carr MS-Robert Hawgood	Stittsville PS-Coreen Tyers
Farley Mowat PS-Tarek Gergawi	Stonecrest ES-Jen Muise
First Avenue PS-Chari Marple	Trillium ES-JP Grimes
Glebe CI-Lillian Thomsen	Woodroffe Avenue PS-Tara Finlay
Glen Cairn PS-Paul Warner	

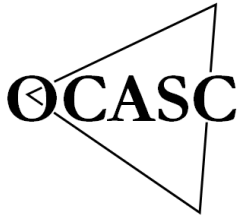
Non-Member Schools: None

Guests: Allison Buchanan (OCDSB Policy Analyst)

1. **Approval of Agenda:** agenda approved with amendments noted by Carrie.
2. **Approval of Minutes:** minutes approved.
3. **Year-end Reports:**
 - a. Membership Secretary: 68 schools are members this year. Highest attendance was in October. Average of 45 per meeting, up higher than last two years. Zone 11 has only one school as a member. 14 of 25 secondary schools are members.
 - b. Treasurer: Proposed three recommendations:
 - i. Acceptance of provisional 2012-2013 year-end report and direct the OCASC Treasurer to bring the finalized 2012-2013 year-end report to the OCASC assembly in September 2013 for ratification;
 - ii. Acceptance of the proposed budget for 2013-2014;
 - iii. That the Assembly authorize OCASC Executive to use the PRO (Parents Reaching Out) Grant funds on initiative(s) that meet the PRO Grant criteria.

Summary of budget discussed:

Chris encouraged OCASC to obtain council insurance next year. Steve MacLean would like to amend budget with line item for PRO Grant expense to match PRO Grant asset funds. Castlefrank asked if intent is to reduce running total on operating revenues. Chris and Carrie said yes. Woodroffe Ave. asked if the Board could pay for the upcoming council workshop can the PRO Grant money be used for their school instead or can a group of schools get together to



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partner and use those funds. Carrie replied yes but the money needs to be used this year. Cedarview asked if there is a minimum we should aim to leave in the budget. Carrie said yes and that it should be added to the Constitution to always maintain a minimum threshold. Farley Mowat had a membership fee question.

Budget passed unanimously.

c. Nomination Committee:

- i. Chair: Susan Klimchuk
- ii. Vice Chair: open
- iii. Treasurer: open – Chris Ellis volunteered to help until January
- iv. Communications Officer: Chris Bridgen
- v. Recording Secretary: April Boomer
- vi. Membership Secretary: Cathy Babyak
- vii. Liaison Officers: Bobby Chawla; Tracy Neufeld; Marti Falcone