



OCASC February 2017 Meeting Minutes

chair@ocasc.ca www.facebook.com/groups/ocasc/ <http://ocasc.ca>

133 Greenbank Road
Ottawa, ON
K2H 6L3

Date: 16 February 2017
Location: Fisher Park School (Library), 250 Holland Avenue
Time: 7:00pm to 9:00 pm

Attendance

- Total attendance (37)
- Total schools represented (34)
- **Member schools attending (28)**

Agincourt Road PS: Meghan Leitch
Alta Vista PS: Nancy Dean
Bayview PS: Bonnie Oakes Charron
Briargreen PS: Donna Owen
Canterbury HS: Nadine Clarke
Castlefrank ES: Ralph Quapp
Earl of March SS: Donna Williams
Elizabeth Park PS: Dale Childs (Co-Chair)
Elmdale PS: Caroline Hatton
Emily Carr MS: Joanne Thompson
Fallingbrook Community ES: Darlene Glover
Glebe CI: Kerry Anderson
Goulbourn MS: Kiera Delgaty
Greenbank MS: Helen Norman (Secretary)

Huntley Centennial PS: Mark Tymowski
(Past Comms)
JH Putman PS: Gina Bies
Jockvale ES: Joe Allan
John McCrae SS: Ellen Dickson (Treasurer)
John Young ES: Amanda Jette Knoc, Kim Hope
Manordale PS: Cathy Babyak (Membership)
Manotick PS: Ryan Fullarton
Pleasant Park PS: John Marshall
Richmond PS: Fiona Sutherland
Rockcliffe Park PS: David Mackie
South Carleton HS: Kiera Delgaty
Stonecrest ES: Patricia McKeage
Trillium ES: JP Grimes

Non-member Schools attending (6 schools attending; 6 representatives)

Bell HS: Susanne Bowen
First Avenue Public School: Dana Somayaji
Le Phare ES: Bonny Butt-Stone

Lisgar Collegiate: John Higgins (SSC chair)
Mutchmor PS: Dana Reia
Woodroffe PS: Danna Campbell

Guests and non-school reps (1)

Courtney Cronides (Algonquin Journalism Student)



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1. Welcome and Call to Order (7:03)

Ellen Dickson, Treasurer, called the meeting to order and welcomed everyone to meeting.

2. Approval of Agenda and Minutes

Agenda: Approved as presented. Motion: Jockvale; Second: Rockcliffe

Minutes: Susanne Bowen requested that a change be made to the January Minutes.

Approved as amended. Motion: Jockvale; Second: Rockcliffe

3. From your Executive

Helen explained the updates to the website, and asked what members would like to see (or not see) on the site.

- Chalk it up FAQs
- Upcoming events—scroll on the home page—twitter feed
- Address of the school
- Council bylaws

4. Ideas for Speakers

- Recruitment and engagement for parent councils
 - Embracing leadership and succession planning
 - Obstacles to taking over—what am I getting myself into
 - Bylaws for councils...transition document
 - School council training day
 - Job sharing
 - Google drive
 - Beginning of school year—time idea
 - Co-roles
 - Practical training
 - Shadowing key roles
 - Mapleridge will send their constitution as an model to be discussed
https://mapleridgees.ocdsb.ca/School%20Council/Council%20Documents/Maple%20Ridge%20Elementary%20School%20Council%20Constitution_2016.pdf
- How to engage new Canadians, LGBTQ families, etc.? Diversity coordinator at the Board
- Language development for Elementary School—Putting children in French Immersion, etc. Statistics
- Training in how to calm children
 - Friends for Life (<http://familyservicesottawa.org/parents/friends-for-life/>) training for teachers and parents
 - Mind Masters 2 (<http://www.cyhneo.ca/mindmasters-2-dha2r>)



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5. Chalk It Up

Q: Lunch Lady—Do other councils worry about the transparency with the reports?

A:

- Offered as a service, not as a fundraiser—one report per year
- Everyone has the same experience

Q: Third party—Rules and regulations

A:

- The board does have regulations—security, insurance, etc. Ellen going to find it and send it Secretary
- When does a “family member” not equal a family member?
- Police records checks—Parent volunteers need to have them

Q: Police record checks—Do treasurers need to have police record checks?

A:

- Clean police checks doesn't guarantee no theft
- Two signatories for any cheques.
- Bank takes no responsibility
- Bank went to electronic statements - concerns about editable PDFs
- Two bank cards?—for deposit only
- Engagement and security—protection for both sides
- Office safe/council safe—two people sign the envelope
- How much can be left overnight?

Q: Pushback about fundraising through food? Other schools? Other ideas?

A:

- Do nothing fundraiser
- Scholastic Book fair
- Fun fair—food trucks and bouncy castle, dances (with photo booth)
- Run for fun at the end of the year—no problems with that so far
- Bake sales—have to be really careful
- Fundraising is not the priority
- Have to figure out what we are fundraising for?

Q: Hatch Canada (<https://hatchcanada.com>)—Does anyone have experience with it?

A: No

- Apple camps (<http://www.apple.com/ca/retail/learn/youth/>) Free, but it can be hard to get into a camp
- <https://code.org>
- <http://actua.ca/en>

Co-chair, Dale Childs, talked about the accommodation reviews

6. Adjournment

The meeting was adjourned at 8:50 pm. Motion: Manotick; Second: Trillium
Treasurer, Ellen Dickson, thanked everyone for attending and for the discussions.

Next meeting: 23 March 2017